



DEPARTMENT OF THE NAVY

NAVAL INVENTORY CONTROL POINT

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From: NAVICP, R. Leibrand
To: DAPS, Mr. S. Sherman

Subj: LETTER OF APPRECIATION FOR KATHY NITKA, DAPS PHILADELPHIA

This is forwarded to express appreciation for the efforts of Ms. Kathy Nitka in support of the Naval Inventory Control Point, Philadelphia. I have dealt with Ms. Nitka in several capacities at NAVICP. In my previous position as Business Office Director, Ms. Nitka was my primary DAPS liaison point for managing the acquisition and maintenance requirements of our copier program; our printing program; and initial efforts to purchase office supplies via blanket purchase agreement. In all cases, Ms. Nitka proved herself to be an outstanding DAPS representative for customer support, by coordinating initial standup of the programs, proposing innovative solutions to process issues, resolving problems, and continuing to act as an interested customer support point-of-contact even after the program was underway.

Based on my previous experience in dealing with Ms. Nitka, when I moved to my new position in the Engineering and Customer Support Department, I was not in the least hesitant to contact DAPS to implement a document conversion/digitization project for historical records. Again, Ms. Nitka proposed solutions that included not only digitization of procurement history records to cost-effective formats, but on-line access to these records as well. Today DAPS houses and maintains our on-line NIIN History File, which has proven to be an effective data storage and access port for our engineers and procurement personnel.

In all cases, Ms. Nitka has proven herself to be an energetic and effective customer support representative and project manager for DAPS. She is creative, personable and capable in her approach to her customers. Thanks to Kathy's work ethic, DAPS will continue to be my first choice when seeking innovative solutions to document conversion issues.

R. Leibrand
NAVICP 071
Technical Data Manager